

Overview and Scrutiny (OS) Committee Work Programme 2018/19 – DRAFT


[Please note: This is a working document and will be subject to regular amendment]

Meeting Date	Topic	Lead Officer	Notes
18 September 2018 (Deadline for reports 5 September 2018)	Exec Member Update / Presentation	TBC	
	Update on Economic Development Vision and assessment of Launchpad Pilot.	Ben Wood, Head of Communications, Strategy and Policy	Previous Economic Development updates have gone to OS in the past as the topic was requested by Members in 2017/18 and updates requested.
	Community Transport Strategy	Claire Carter, Service Manager, Community Wellbeing Partnerships	
	Work Programme	Scrutiny Officer	
6 November 2018 (Deadline for reports 24 October)	Shared Services: Revenues and Benefits	Isabel Brittain	Pushed back from September work programme at Head of Strategic Finance's request.
	Homeless Strategy	Jonathan Geall (Claire Bennett)	Head of Service changed date see email 12 October. Report to Executive 12 Feb and Council 5 March 2019.

Meeting Date	Topic	Lead Officer	Notes
	Exec Member Update	Jan Goodeve: Executive Member for Housing	
	Work Programme	Michael Edley: Scrutiny Officer	
20th November 2018 (Deadline for reports 7 November 2018) NB: THIS IS A JOINT SCRUTINY COMMITTEE MEETING Members to attend to scrutinise Budget and service plans	Old River Lane Development	Liz Watts. CEX	<i>Draft report with MTE</i>
	Introduction from Portfolio Holder for Finance & Support Services	Cllr Geoff Williamson;	To verbally introduce the budget report and gives opportunity for OS members to have Q&A on this portfolio
	Budget report & Medium Term Financial Plan	Isabel Brittain, Head of Strategic Finance	
	Treasury Management Strategy 2018-19	Isabel Brittain, Head of Strategic Finance; External Auditor from Ernst & Young	
	2019/20 Corporate Service Plans	Ben Wood, Head of Communications, Strategy and Policy; Nathan Bookbinder,	<u>All heads of service to be present</u>

Meeting Date	Topic	Lead Officer	Notes
		Policy Officer	
18 December 2018 (Deadline for reports 5 December)	Exec Member Update	Graham McAndrew, Executive Member for Environment and Public Open Space	
	IT – Shared Services	Helen Standen, Director Simon Russell, Head of Shared Service	Report back on shared service arrangements, views from the IT Transformation Manager: consider outsourcing or privatising the service and extraction costs. (OS 10 July 2018)
	CCTV – Shared Service Update	Head of Housing and Health, Jonathan Geall	Report back following completion of the Governance Review (OS 10 July 2018)
	Climate change Strategy	David Thorogood, Environmental Strategy and Development Manager	To consider draft Climate Change Strategy Doc (arising from work of the Climate Change T&F Group). Pushed back from November as T&F meet the day after the November meeting.
	Brexit T&F Group: Sign	Nathan Bookbinder,	Requested by Ben in conversation

Meeting Date	Topic	Lead Officer	Notes
	off ToR and initial recommendations	Policy Officer	
	Work Programme	Michael Edley: Scrutiny Officer	
5 February 2019	Update from Executive Member Update	Linda Hersay: Leader	
(Deadline for reports 23 January 2019)	Update: Planning Enforcement	Helen Standen	Year on update as promised by Director (requested by Helen 21/11/18)
	Customer Complaints	Nathan Bookbinder: Policy Officer	Requested by Ben, email 24/10/18
	Brexit T&F Group: Report and Recommendations	Nathan Bookbinder: Policy Officer	
	Digital Innovation Zone Strategy	Ben Wood, Head of Communications, Strategy and Policy	Requested by ben 13/11/18

Meeting Date	Topic	Lead Officer	Notes
			 FW DIZ Strategy Final Comments and f
	Work Programme proposals for 2019/20	Michael Edley: Scrutiny officer	

Task and Finish Groups

Climate Change

Lead Officer: David Thorogood, Environmental Strategy and Development Manager

Cllrs: Deering (Chair), Freeman, Woodward, Stevenson, Radford, Reed, Pope. Final Report and Recommendations to 18th December meeting

Brexit

This group, initiated by the Leader, will bring its terms of reference and progress update to the next OSC meeting and Final report to the meeting on 15th February

Member Scrutiny Proposals - update

Other items for 2018/19: